

Robert J. Fenton
Regional Administrator
FEMA Region IX
1111 Broadway, Suite 1200
Oakland, CA 94607

Re: COVID-19 Emergency Declaration Direct Recipient

Dear Mr. Fenton:

On behalf of the **Insert Tribal Legal Name** we request FEMA assistance under the nationwide emergency declaration as a direct recipient. The **Insert Tribal Legal Name** will submit its emergency response plan in accordance with the FEMA requirements to receive assistance.

We have also attached (**Anything additional the Tribe would like to submit, like an emergency declaration document, but this is not required**)

If you have any questions or require anything additional from us, please do not hesitate to contact **You may designate a Point of Contact here**

Signed, **Chief Executive of the Tribe**